



“ClockWork Database Scheduler is a new and exciting software package that has been designed for counselling and disability centres at Colleges and Universities”

CLOCKWORK DATABASE SCHEDULER

ClockWork

ClockWork Database Scheduler is an integrated management tool designed to meet the needs of College and University Counseling, Disability and Student Service departments. **Clockwork's** calendaring system combines a sophisticated and flexible student data management system to provide integrated management tools for counseling departments. **Researched, designed and used by universities and colleges**, **ClockWork** assists staff with their day-to-day workload. **ClockWork** emphasizes ease of use, security, confidentiality, reporting, and is highly customizable.



ClockWorks' student service departments applications, include:

- Appointment scheduling,
- Event & workshop scheduling,
- No-show tracking,
- Counseling notes & assessments,
- Referrals, and Client management tools.

For Disability service centers, Clockwork offers these unique features:

- Note-taking management,
- Tutoring management,
- Accommodation management.
- Hearing interpreter management,
- Test & exam scheduling,
- AT quotes & lists,
- Bursary & funding tracking,

These features allow student information to be stored safely and to be readily available for review and for statistical reporting to authorized personnel. The recent addition of online modules has made **ClockWork** even more valuable for counseling departments because of the increased convenience for students, as well as the resulting reduction of staff workload and traffic within the department. The online modules provide ser-



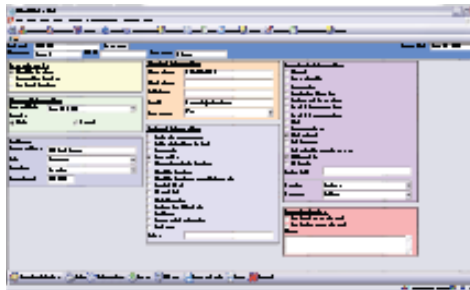
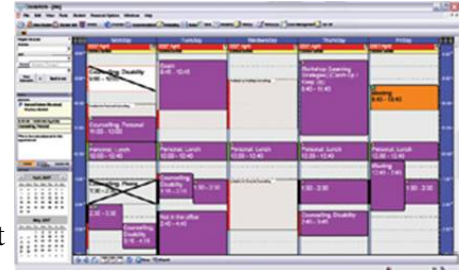


ClockWork is designed for College and University support centres specializing in Disability Services, Academic & Career Counseling, Language Skills, and general Student Services. It is also appropriate for administrative offices such as a Dean's Student Success office, a First Nation's Department, or even a College registrar.

ClockWork allows counselors and students to interactively manage online schedules for disability related activities such as **note-taking, test accommodation, letter generation, and test booking**, as well as general academic appointments.

Group Scheduling

At the heart of **ClockWork** Database Scheduler is a powerful group scheduling system. Meetings, counseling appointments, availability schedules, exams/tests, rooms and resources are easily entered and tracked. The scheduler eliminates confusion and conflicts by centralizing the appointment data and making everyone's schedule immediately available at any time. Front reception staff can quickly find available slots in a counselor's schedule using the appointment free time search feature, which also automatically identifies scheduling conflicts.

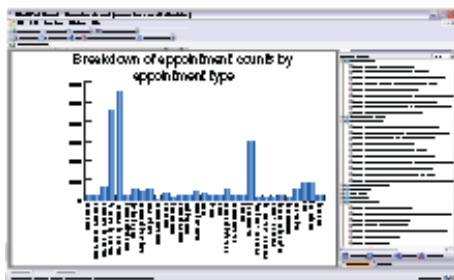
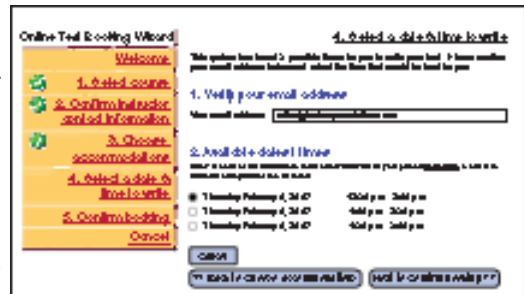


Data forms

ClockWork includes a unique and completely customizable data collection system. Create custom forms with Clockwork's form-editor. Any number of custom data fields can be added to any forms that you create. Instead of forcing your department to adapt to a software, **ClockWork** adapts to your department. This makes **ClockWork** a simple and powerful transition for your department.

Online Test & Exam scheduling

ClockWork's Exam Manager is designed to help simplify and manage the complexities of scheduling exams with special accommodations. The unique **online** test-booking system will schedule test accommodations for students in **real-time**. ClockWork will choose the best available room based on the student's accommodations.



Reporting

There is a wealth of data that ClockWork stores that can be used to generate detailed statistics and reports. **ClockWork's** Report Manager software can extract and present an almost unlimited variety of statistical reports. Reports can be run at any point in the year, so comparisons can be made for the same range of dates in different years.

